



Lunch Period Off-Campus Permission

2016 - 2017

The students assume the responsibility for their behavior when using off campus privileges. As a result, we feel it is important that we take extra measures to explain our expectations.

Off-campus privileges are limited to Monday, Wednesday, and Friday during the lunch period. Only students in their junior or senior year are eligible for off-campus privileges provided they have this form signed by their parent and have it on file in the school office. Tuesday and Wednesday are closed campus days. Freshmen and sophomores may leave campus only if accompanied by their parent or guardian or by prior arrangement with the school's administrator or administrator's designee. Please note that this form applies only to the lunch period. Students are not allowed to leave campus during the school day without permission of the student's parents **and** school administrator or administrator's designee. Students leaving campus without obtaining permission from the school's office will receive an unexcused absence(s) for the period(s) missed and may be subject to disciplinary actions.

Expectations:

1. All Students are responsible for any tardiness resulting from an off-campus excursion. Tardiness resulting from an off campus excursion will have the following consequences:

First Time - Loss of off campus privileges for one week.

Second Time - Loss of off campus privileges for one month.

Third Time - Loss of off campus privileges for the remainder of the school year.

2. Because off campus privileges occur during the school day, all school rules and expectations apply to the time spent off campus.

3. Students activities while off campus are to be in keeping with the school's witness to the community and reflecting the God we serve.

4. Students who transport other students off campus are to have the appropriate insurance and a copy of their proof of insurance on file in the office.

5. The school's parking lot is to be kept free of litter.

6. Students not living up to the spirit or letter of these expectations will lose off campus privileges for a time to be determined by the administrator or administrator's designee.

By signing this form, I agree to abide by the spirit and letter of these off campus expectations.

Date _____

Student's Name

Parent's Name

Student's Signature

Parent's Signature